

United States Department of the Interior  
BUREAU OF LAND MANAGEMENT  
Casper District Office-Wyoming Reservoir Management Group  
1701 East E. Street  
Casper Wyoming 82601-2167

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Memorandum

To: Deputy State Director, Minerals and Lands Authorizations  
From: Chief, Reservoir Management Group, Casper Field Office  
Subject: Proposal for Separation of Duties Pertaining to AFMSS Input  
Related to Reservoir Management Actions

Confusion clearly exists among the field offices concerning the input of reservoir management-related actions into AFMSS. Should the field offices input this information or should it be input by the RMG?

In an attempt to clarify this separation of duties, we are offering the following proposal for office responsibilities for AFMSS Input related to reservoir management actions

If you have any questions, please call Larry Claypool at 261-7611.

Attachment

AFMSS  
Reservoir Management Actions  
Separation of Input Duties

Reservoir Action	AFMSS Action	RMG	Field Office	Screens Required
Unit Approval	Attach leases to unit	X		GLB.94 GLB.60 GLB.60R GLB.63 GLB.7 1
	Attach any prior existing wells in exploratory unit when required	X		GLB.70
	Attach wells to secondary units		x	
Unit Drilling Extension	Unit remark	X		GLB.60R
Yates Determination	Well remark		X	
Participating Area Establishment and Revision	Attach leases to PA	X		GLB.94 GLB.60 GLB.60R GLB.63 GLB.71
	Attach wells to PA	X		
Successor Unit Operator	Change unit well information		X	Should be done at FO with present screen setup
Suboperator	Unit remarks	x		GLB.60R
Unit Joinders	Attach leases to the unit as they become fully committed	X		

Reservoir Action Required	AFMSS Action	RMG	Field Office	Screens
Unit Joinders	Identify partially committed leases under unit remarks	x		GLB.60R
Unit Expansions	Attach new leases to the agreement	X		GLB.94 GLB.60 GLB.60R GLB.63 GAB.71
	Attach ally existing wells to expansion	x		
Unit Contractions	Sever leases from the unit	X		
	Sever existing wells from the unit	X		
CA Approval	Attach leases to CA	X		GLB.94 GLB.60 GLB.60R GLB.63 GLB.71
	Attach existing wells to the CA	X		GLB.70
Successor CA Operator	Change CA well information		x	
CA Co-Operator	CA remarks	x		GLB.60R
CA Termination	Sever leases from the CA	X		
	Sever wells from the CA	X		

Adding Wells to, or Deleting Wells From, AFMSS:

The RMG will not add wells to, or delete wells from, AFMSS. If the RMG recognizes that a well must be added to, or deleted from a database, the RMG will notify the LLEs in the appropriate FO. The wells that may need added or deleted could be Federal, State, or Fee wells. Once added or deleted, the FO may then attach or sever the well to the agreement in accordance with the action approved or notify the LLEs within the RMG who will attach or sever the well to the agreement.

AFMSS Screen Access Required By RMG:

The RMG requests "query" (read) access to all Well and Lease information screens. In addition, the RMG requests "save" (write) access to the following screens:

1. AFMSS Case Finder GLB.94
2. AFMSS Lease Maintenance GLB.60(Add Leases)
3. AFMSS Case Remarks GLB.60R
4. AFMSS Lease Wells GLB.88 (remarks only)
5. AFMSS Agreement Maintenance GLB .63
6. AFMSS Agreement Suspension GLB.64
7. AFMSS Agreement Well Maintenance GLB.70  
AFMSS Formations GLB.71

Reasons for the Proposed Split in AFMSS Input Responsibilities:

The reasons for the proposed split in input responsibilities can be summarized as follows:

1. RMG Would Ensure Consistent and Timely Input

The RMG approves these reservoir management related actions that need to be updated into AFMSS. The approval process, in and of itself, breeds familiarity which is important to the updating of any database. By limiting the AFMSS input to a maximum of 3 staff, the RMG will ensure consistency in data input.

Independence from the FO priorities will ensure that the RMG will input the data in a timely manner.

2. RMG Input Easily Integrated Into Current Procedures Without Major Workload Implications

The RMG currently inputs all the reservoir management related actions into ALMRS. The additional AFMSS input would just be another step in the approval process. This additional step would not cause a major workload problem.

Additional Questions:

1.       Administrative INCs  
The RMG periodically pursues administrative INCs pertaining to agreement requirements data etc. Should these INCs be tracked through AFMSS? If so where? Do the INC screen(s) need to be modified for this purpose'? Shouldn't the PETs know about administrative INCs
2.       Drainage Screen  
This screen allows entry attached to a specific well. AFMSS does not include State or Fee wells unless they are in an agreement. Most of the Federal Drainage cases are prosecuted from State or Fee wells, not Federal wells. This screen appears to be useless for drainage tracking purposes. Is there a purpose for this screen that we are not aware of?
3.       Gas Storage Agreements  
Should Gas Storage Agreements be input into AFMSS? Are there any AFMSS screens that deal specifically with Gas Storage Agreements?
4.       Compensatory Royalty Agreements  
Should Compensatory Royalty Agreements be input into AFMSS? If so, how?
5.       Spacing Orders  
There appears to be a screen in AFMSS for spacing orders. Will spacing orders be input into ALMRS? If so, who will put these orders into the system? We must keep in mind that the WOGCC tracks and administers these orders and might be able to provide AFMSS with some Sort of spacing order download.
6.       IWRs Produced From AFMSS  
We understand that the request from the public of any information on AFMSS requires a FOIA. Our IWRs are produced from AFMSS. Does this mean that the public is not allowed to view or copy any IWR produced from AFMSS?