

Attachment 1. Program Elements for the Solid Minerals Program Subactivities

Coal Management - Subactivity 1320

Coal Management – Priority Program Elements		
Program Element	Program Element Name	Remarks
EL	Process Coal Leases	BLM does not issue leases for Indian coal, therefore this is not appropriate for use with Indian coal.
EM	Process Coal Post-Lease Actions	Includes work for Indian coal (use project code TRST if Indian coal).
FK	Process Indian Pre-Lease Actions	This PE is for those pre-lease/pre-sale actions on Indian coal that would be charged to EL for non-Indian coal. Use project code TRST.
NG	Inspect and Verify Production at Solid Mineral Sites	This is a dual program PE. Use with subactivity 1320 for coal I&E/PV. Includes any law enforcement costs related to coal I&E/PV.
NJ	Process Trespass/Unauthorized Occupancy Cases	This is a multi-program PE. With subactivity 1320 use only for coal trespass. Includes any law enforcement costs related to coal trespass.

Coal Management – Other Appropriate Program Elements		
Program Element	Program Element Name	Remarks
BK	Complete Cadastral Field Miles Survey	Predominately Indian minerals work. Use project code TRST.
BL	Collect Digital Cadastral Data	Limited to Geographic Coordinate Data Base (GCDB) Centrally Funded Item (CFI) work only.
BM	Update Digital Cadastral Data	Limited to GCDB CFI work only.
BO	Inventory Soil Resources	If the work is done in support of a coal lease issuance (including exploration license issuance) or post lease action, use EL or EM (FK for Indian coal), respectively.
BP	Assess Watersheds	If the work is done in support of a coal lease issuance (including exploration license issuance) or post lease action, use EL or EM (FK for Indian coal), respectively.
BQ	Complete Ecological Site Inventory	If the work is done in support of a coal lease issuance (including exploration license issuance) or post lease action, use EL or EM (FK for Indian coal), respectively.
BX	Manage Public Land Records	Predominately the creation and maintenance of coal lease records and plats.
DB	Plan for Commercial Activities	A regional coal-leasing plan would be an example.
DF	Plan for Interdisciplinary Activities	If the work is done in support of a coal lease issuance (including exploration license issuance) or post lease action, use EL or EM (FK for Indian coal), respectively.
DJ	Evaluate Land Use Plans	If the work is done in support of a coal lease issuance (including exploration license issuance) or post lease action, use EL or EM (FK for Indian coal), respectively.

Attachment 1 (Continued). Program Elements for the Solid Minerals Program Subactivities

Coal Management - Subactivity 1320 (Continued).

Coal Management – Other Appropriate Program Elements		
Program Element	Program Element Name	Remarks
DK	Plan for T&E Recovery	If the work is done in support of a coal lease issuance (including exploration license issuance) or post lease action, use EL or EM (FK for Indian coal), respectively.
DN	Prepare Pre-Land Use Plans	If the work is done in support of a coal lease issuance (including exploration license issuance) or post lease action, use EL or EM (FK for Indian coal), respectively.
DO	Complete Land Use Plan Scoping Report/Planning Criteria	If the work is done in support of a coal lease issuance (including exploration license issuance) or post lease action, use EL or EM (FK for Indian coal), respectively.
DP	Prepare Draft LUP	If the work is done in support of a coal lease issuance (including exploration license issuance) or post lease action, use EL or EM (FK for Indian coal), respectively.
DQ	Pre Proposed LUP/Final EIS	If the work is done in support of a coal lease issuance (including exploration license issuance) or post lease action, use EL or EM (FK for Indian coal), respectively.
DR	Resolve Protest/Prepare ROD	If the work is done in support of a coal lease issuance (including exploration license issuance) or post lease action, use EL or EM (FK for Indian coal), respectively.
DS	Prepare Draft EIS Level LUP Amendment	If the work is done in support of a coal lease issuance (including exploration license issuance) or post lease action, use EL or EM (FK for Indian coal), respectively.
DT	Prepare Final LUP Amendment/ROD	If the work is done in support of a coal lease issuance (including exploration license issuance) or post lease action, use EL or EM (FK for Indian coal), respectively.
DU	Prepare EA Level LUP Amendment	If the work is done in support of a coal lease issuance (including exploration license issuance) or post lease action, use EL or EM (FK for Indian coal), respectively.
NU	Conduct Patrol Enforcement Activities	If related to the routine inspection of a coal lease use NG. If related to a coal trespass use NJ.
NV	Conduct Non Drug Investigative Activities	If related to the routine inspection of a coal lease use NG. If related to a coal trespass use NJ.
NY	Conduct Emergency Response Action	If related to the routine inspection of a coal lease use NG. If related to a coal trespass use NJ.
NZ	Conduct Security Activities	Typically would be used to while providing security at a public meeting. If the work is done in support of a coal lease issuance or post lease action, use EL or EM (FK for Indian coal), respectively.
OA	Conduct Drug Enforcement Activities	Typically would be used when a lessee is suspected of conducting drug related activities on a lease.

Attachment 1 (Continued). Program Elements for the Solid Minerals Program Subactivities

Coal Management - Subactivity 1320 (Continued).

Coal Management – Other Appropriate Program Elements		
Program Element	Program Element Name	Remarks
PP	Provide Program Support: Energy	Normally line managers and SO/WO staff. Anyone may use this PE for nonspecific training, e.g. retirement or CPR training, provided they normally work in the coal program..
X-	All X- codes.	XA thru XF & XR are for IT costs. The remaining X- codes are for administrative overhead functions. The use of XX is restricted to the director, deputy director, assistant directors, state & center directors and their associates.
All PEs	-----	If the activity benefits more than one subactivity, the costs should be shared on a proportional basis between the benefiting subactivities.

Attachment 1 (Continued). Program Elements for the Solid Minerals Program Subactivities

Other Mineral Resources - Subactivity 1330

Other Mineral Resources – Priority Program Elements		
Program Element	Program Element Name	Remarks
EN	Process Non-Energy Mineral Licenses, Permits or Leases	This PE is not appropriate for use with Indian non-energy minerals as BLM does not issue licenses, permits or leases for Indian non-energy minerals.
EO	Process Non-Energy Post-Lease Actions	Includes work for Indian non-energy minerals (use project code TRST if Indian minerals).
EP	Process Mineral Material Disposals	This PE is not appropriate for use with Indian mineral materials as BLM does not dispose of Indian mineral materials (sand and gravel).
FK	Process Indian Pre-Lease Actions	This PE is for those pre-lease/pre-sale actions on Indian non-energy leasable or salable minerals that would be charged to EN or EP for non-Indian minerals. Use project code TRST.
NF	Inspect and Verify Production at Mineral Material Sites	Use with subactivity 1330 for mineral material I&E/PV only. Includes any law enforcement costs related to mineral material I&E/PV.
NG	Inspect and Verify Production at Solid Mineral Sites	This is a dual program PE. Use with subactivity 1330 for non-energy leasable mineral I&E/PV. Includes any law enforcement costs related to non-energy leasable mineral I&E/PV.
NJ	Process Trespass/Unauthorized Occupancy Cases	This is a multi-program PE. With subactivity 1330 use only for non-energy leasable mineral or mineral materials trespass. Includes any law enforcement costs related to non-energy leasable mineral or mineral materials trespass.

Other Minerals Resources – Other Appropriate Program Elements		
Program Element	Program Element Name	Remarks
BK	Complete Cadastral Field Miles Survey	Predominately Indian minerals work. Use project code TRST.
BL	Collect Digital Cadastral Data	Limited to Geographic Coordinate Data Base (GCDB) Centrally Funded Item (CFI) work only.
BM	Update Digital Cadastral Data	Limited to GCDB CFI work only.
BO	Inventory Soil Resources	If the work is done in support of a mineral material sale, non-energy mineral lease issuance, non-energy mineral post lease action, use EP, EN or EO (FK for Indian minerals), respectively.
BP	Assess Watersheds	If the work is done in support of a mineral material sale, non-energy mineral lease issuance, non-energy mineral post lease action, use EP, EN or EO (FK for Indian minerals), respectively.

Attachment 1 (Continued). Program Elements for the Solid Minerals Program Subactivities

Other Mineral Resources - Subactivity 1330 (Continued).

Other Minerals Resources – Other Appropriate Program Elements		
Program Element	Program Element Name	Remarks
BQ	Complete Ecological Site Inventory	If the work is done in support of a mineral material sale, non-energy mineral lease issuance, non-energy mineral post lease action, use EP, EN or EO (FK for Indian minerals), respectively.
BX	Manage Public Land Records	Predominately the creation and maintenance of mineral materials sales records and non-energy mineral lease records and plats.
DB	Plan for Commercial Activities	A non-energy mineral-leasing plan would be an example.
DF	Plan for Interdisciplinary Activities	If the work is done in support of a mineral material sale, non-energy mineral lease issuance, non-energy mineral post lease action, use EP, EN or EO (FK for Indian minerals), respectively.
DJ	Evaluate Land Use Plans	If the work is done in support of a mineral material sale, non-energy mineral lease issuance, non-energy mineral post lease action, use EP, EN or EO (FK for Indian minerals), respectively.
DK	Plan for T&E Recovery	If the work is done in support of a mineral material sale, non-energy mineral lease issuance, non-energy mineral post lease action, use EP, EN or EO (FK for Indian minerals), respectively.
DN	Prepare Pre-Land Use Plans	If the work is done in support of a mineral material sale, non-energy mineral lease issuance, non-energy mineral post lease action, use EP, EN or EO (FK for Indian minerals), respectively.
DO	Complete Land Use Plan Scoping Report/Planning Criteria	If the work is done in support of a mineral material sale, non-energy mineral lease issuance, non-energy mineral post lease action, use EP, EN or EO (FK for Indian minerals), respectively.
DP	Prepare Draft LUP	If the work is done in support of a mineral material sale, non-energy mineral lease issuance, non-energy mineral post lease action, use EP, EN or EO (FK for Indian minerals), respectively.
DQ	Pre Proposed LUP/Final EIS	If the work is done in support of a mineral material sale, non-energy mineral lease issuance, non-energy mineral post lease action, use EP, EN or EO (FK for Indian minerals), respectively.
DR	Resolve Protest/Prepare ROD	If the work is done in support of a mineral material sale, non-energy mineral lease issuance, non-energy mineral post lease action, use EP, EN or EO (FK for Indian minerals), respectively.

Attachment 1 (Continued). Program Elements for the Solid Minerals Program Subactivities

Other Mineral Resources - Subactivity 1330 (Continued).

Other Minerals Resources – Other Appropriate Program Elements		
Program Element	Program Element Name	Remarks
DS	Prepare Draft EIS Level LUP Amendment	If the work is done in support of a mineral material sale, non-energy mineral lease issuance, non-energy mineral post lease action, use EP, EN or EO (FK for Indian minerals), respectively.
DT	Prepare Final LUP Amendment/ROD	If the work is done in support of a mineral material sale, non-energy mineral lease issuance, non-energy mineral post lease action, use EP, EN or EO (FK for Indian minerals), respectively.
DU	Prepare EA Level LUP Amendment	If the work is done in support of a mineral material sale, non-energy mineral lease issuance, non-energy mineral post lease action, use EP, EN or EO (FK for Indian minerals), respectively.
NU	Conduct Patrol Enforcement Activities	If related to the routine inspection of a lease or sale area, use NG or NF, respectively. If related to a minerals trespass use NJ.
NV	Conduct Non Drug Investigative Activities	If related to the routine inspection of a lease or sale area, use NG or NF, respectively. If related to a minerals trespass use NJ.
NY	Conduct Emergency Response Action	If related to the routine inspection of a lease or sale area, use NG or NF, respectively. If related to a minerals trespass use NJ.
NZ	Conduct Security Activities	Typically would be used to while providing security at a public meeting. If the work is done in support of a mineral material sale, non-energy mineral lease issuance, non-energy mineral post lease action, use EP, EN or EO (FK for Indian minerals), respectively.
OA	Conduct Drug Enforcement Activities	Typically would be used when a lessee or purchaser is suspected of conducting drug related activities on a lease or sale area.
PO	Provide Program Support: Public Resources – Non-Energy	Normally line managers and SO/WO staff. Anyone may use this PE for nonspecific training, e.g. retirement or CPR training, provided they normally work in the other mineral resources program..
X-	All X- codes.	XA thru XF & XR are for IT costs. The remaining X- codes are for administrative overhead functions. The use of XX is restricted to the director, deputy director, assistant directors, state & center directors and their associates.
All PEs	-----	If the activity benefits more than one subactivity, the costs should be shared on a proportional basis between the benefiting subactivities.

Alaska Minerals Program - Subactivity 1380

Alaska Minerals Program – Priority Program Elements		
Program Element	Program Element Name	Remarks
BB	Assess Alaska Minerals	Any work benefiting to Alaska minerals assessment.

Alaska Minerals Program – Other Appropriate Program Elements		
Program Element	Program Element Name	Remarks
BL	Collect Digital Cadastral Data	Limited to Geographic Coordinate Data Base (GCDB) Centrally Funded Item (CFI) work only.
BM	Update Digital Cadastral Data	Limited to GCDB CFI work only.
PO	Provide Program Support: Public Resources – Non-Energy	Normally line managers and SO/WO staff. Anyone may use this PE for nonspecific training, e.g. retirement or CPR training, provided they normally work in the Alaska Minerals program.
X-	All X- codes.	XA thru XF & XR are for IT costs. The remaining X- codes are for administrative overhead functions. The use of XX is restricted to the director, deputy director, assistant directors, state & center directors and their associates.
All PEs	-----	If the activity benefits more than one subactivity, the costs should be shared on a proportional basis between the benefiting subactivities.

Attachment 1 (Continued). Program Elements for the Solid Minerals Program Subactivities

Mining Law Administration - Subactivity 1990

Mining Law Administration – Priority Program Elements		
Program Element	Program Element Name	Remarks
EW	Record/Adjudicate Mining Claims/Sites	All work related to the adjudication of new and existing mining claims/sites and the annual waiver of maintenance fee documents.
EX	Process Mining Plans of Operations	All work, including NEPA, to process a plan of operations or an amendment/modification to a plan of operations.
EY	Determine Mining Claim Validity/Process Mineral Patents	All work related to mining claim validity determinations, mineral contests, mineral patent applications, and uncommon/common variety determinations.
EZ	Collect Mining Claim/Site Fee	All work related to the collection of mining claim/site fees, excluding adjudication.
FL	Process Mining Notices	All work to process a notice or an amendment/modification to a notice.
NI	Inspect Locatable Mineral Sites for Surface Management Compliance	Use with subactivity 1990 for MLA I&E only. Includes any law enforcement costs related to MLA I&E.
NJ	Process Trespass/Unauthorized Occupancy Cases	This is a multi-program PE. With subactivity 1990 use only for unauthorized occupancy of mining claims. Includes any law enforcement costs related to unauthorized occupancy of mining claims. Do not use NJ until an unauthorized occupancy has been identified. Use NI prior to identifying the occupancy.

Mining Law Administration – Other Appropriate Program Elements		
Program Element	Program Element Name	Remarks
BJ	Approve Cadastral Surveys	Cadastral survey work related to mineral surveys and mineral patent applications.
BL	Collect Digital Cadastral Data	Limited to Geographic Coordinate Data Base (GCDB) Centrally Funded Item (CFI) work only.
BM	Update Digital Cadastral Data	Limited to GCDB CFI work only.
BO	Inventory Soil Resources	If related to a specific notice or plan of operations, use FL or EX, respectively.
BP	Assess Watersheds	If related to a specific notice or plan of operations, use FL or EX, respectively.
BQ	Complete Ecological Site Inventory	If related to a specific notice or plan of operations, use FL or EX, respectively.
BX	Manage Public Land Records	Predominately the creation and maintenance of locatable minerals records and plats.
DB	Plan for Commercial Activities	If related to a specific notice or plan of operations, use FL or EX, respectively.

Attachment 1 (Continued). Program Elements for the Solid Minerals Program Subactivities

Mining Law Administration - Subactivity 1990 (Continued).

Mining Law Administration – Other Appropriate Program Elements		
Program Element	Program Element Name	Remarks
DF	Plan for Interdisciplinary Activities	If related to a specific notice or plan of operations, use FL or EX, respectively.
DJ	Evaluate Land Use Plans	If related to a specific notice or plan of operations, use FL or EX, respectively.
DK	Plan for T&E Recovery	If related to a specific notice or plan of operations, use FL or EX, respectively.
DN	Prepare Pre-Land Use Plans	If related to a specific notice or plan of operations, use FL or EX, respectively.
DO	Complete Land Use Plan Scoping Report/Planning Criteria	If related to a specific notice or plan of operations, use FL or EX, respectively.
DP	Prepare Draft LUP	If related to a specific notice or plan of operations, use FL or EX, respectively.
DQ	Pre Proposed LUP/Final EIS	If related to a specific notice or plan of operations, use FL or EX, respectively.
DR	Resolve Protest/Prepare ROD	If related to a specific notice or plan of operations, use FL or EX, respectively.
DS	Prepare Draft EIS Level LUP Amendment	If related to a specific notice or plan of operations, use FL or EX, respectively.
DT	Prepare Final LUP Amendment/ROD	If related to a specific notice or plan of operations, use FL or EX, respectively.
DU	Prepare EA Level LUP Amendment	If related to a specific notice or plan of operations, use FL or EX, respectively.
NU	Conduct Patrol Enforcement Activities	If related to the routine inspection of a specific notice or plan of operations, use NI. If related to an unauthorized occupancy use NJ.
NV	Conduct Non Drug Investigative Activities	If related to the routine inspection of a specific notice or plan of operations, use NI. If related to an unauthorized occupancy use NJ.
NY	Conduct Emergency Response Action	If related to the routine inspection of a specific notice or plan of operations, use NI. If related to an unauthorized occupancy use NJ.
NZ	Conduct Security Activities	Typically would be used to while providing security at a public meeting. If the work is done in support of a notice or plan of operations, use FL or EX, respectively.
OA	Conduct Drug Enforcement Activities	Typically would be used when a claimant or an operator is conducting drug related activities on a claim.
PO	Provide Program Support: Public Resources – Non-Energy	Normally line managers and SO/WO staff. Anyone may use this PE for nonspecific training, e.g., retirement or CPR training, provided they normally work in the mining law administration program..

Attachment 1 (Continued). Program Elements for the Solid Minerals Program Subactivities

Mining Law Administration - Subactivity 1990 (Continued).

Mining Law Administration – Other Appropriate Program Elements		
Program Element	Program Element Name	Remarks
X-	All X- codes.	XA thru XF & XR are for IT costs. The remaining X- codes are for administrative overhead functions. The use of XX is restricted to the director, deputy director, assistant directors, state & center directors and their associates.
All PEs	-----	If the activity benefits more than one subactivity, the costs should be shared on a proportional basis between the benefiting subactivities.

NOTES

Care must be used when using the following program elements to ensure they are used with the appropriate subactivity.

NG – A priority program element for both the 1320 and 1330 subactivities.

NJ – A priority program element for the 1320, 1330, and 1990 minerals subactivities as well as for the lands and timber programs.

ABBREVIATIONS

PE	Program Element
CFI	Centrally Funded Item
GCDB	Geographic Coordinate Data Base
I&E	Inspection & Enforcement
MLA	Mining Law Administration
PV	Production Verification
SO	State Office
WO	Washington (DC) Office