

EXCHANGE PROCESSING STEPS

Process

1. Development of Feasibility Report (signed by State Director)/Draft Agreement to Initiate(ATI)/Draft Notice of Exchange Proposal(NOEP)
2. Review/concurrence by Solicitor and National Land Exchange Team
3. Execute ATI/publish NOEP
4. Exchange processing, title reviews, appraisals, inventories, clearances, consultations and preparation of NEPA documents
5. Review and approval of appraisals by Chief State Appraiser or other qualified BLM review appraiser.
6. Draft decision document/draft Notice of Availability (NOA)of Decision/Issue Paper
7. Review/concurrence by Solicitor and National Land Exchange Team
8. Execute decision/publish NOA

Interim Process

1. Development of Feasibility Report (signed by State Director)/Draft Agreement to Initiate(ATI)/Draft Notice of Exchange Proposal(NOEP)
2. Review/concurrence by Solicitor and National Land Exchange Team
- 2a Review by WO350/review by AD300/approved by Deputy Director**
3. Execute ATI/publish NOEP
- 4 Exchange processing, title reviews, appraisals, inventories, clearances, consultations and preparation of NEPA documents
- 5 Review and approval of appraisals by Chief State Appraiser or other qualified BLM review appraiser.
- 5a Second outside review of appraisals by independent contractor**
- 6 Draft decision document/draft Notice of Availability (NOA) of Decision/Issue Paper
- 7 Review/concurrence by Solicitor and National Land Exchange Team
- 7a Review by WO350/review by AD300/approval by Deputy Director**
- 8 Execute decision/publish NOA