

# Region 6 ICT3 Re-certification Implementation Procedures Supplement

## **Introduction**

This document is a supplement to the policies, direction and protocols outlined in the following:

January 26, 2004 6730/5100 Memo

February 27, 2004 5120 Memo

Incident Commander Type 3 Assessment Simulation Prestudy

ICT3 Assessment Simulation Questions and Answers, 2/27/04

ICT3 Assessment Participant Feedback Form

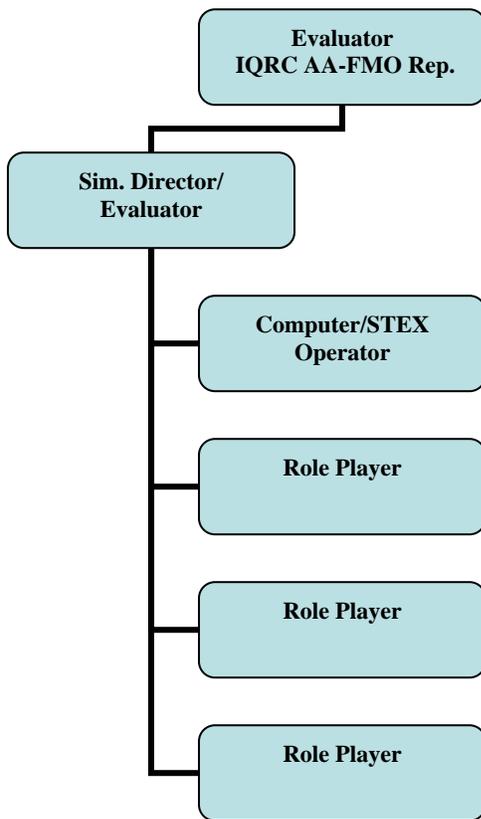
## **Intent**

Accomplish the assessment of approximately 250 ICT3s by April 30, 2004 in a professional, supportive and consistent manner.

## **Elements**

- March 9-12 Regional Train the Trainer on Simulations. See Agenda.
- Purchase 8 Dell 650 Workstations to run computer simulation. Manage workstations as Regional resources to be utilized in training and future assessments.
- Construct and supply sand tables on each Forest if sand table exercise (stex) method is going to be utilized.
- Five Regional Teams. Western Oregon & Washington, Eastern Washington, Central Oregon, Southern Oregon, Eastern Oregon. Each zone has a point of contact for scheduling assessments. See Organization Chart. Assessment schedule to be developed.
- Direct all potential participants to applicable documents including pre-study package.
- Provide participant in-briefing that will cover background of why assessments are being done, simulator media (stex and computer), nature of scenarios and grading procedures, ground rules, after action review, disposition of results, and feedback form.
- Treat specific assessments results as confidential. Original evaluation documentation to be kept in individuals training and qualifications file.
- Allow for second assessment using either sand table or computer. Local FMO will be a part of the evaluation team.
- By April 30, 2004 each Forest will provide the Region with a status of completion of assessments and summation of results.
- BLM ICT3s will not be assessed as part of re-certification.

**ICT3 Simulation Assessment Staffing**



<b>Team 1</b>	<b>Team 2</b>	<b>Team 3</b>	<b>Team 4</b>	<b>Team 5</b>
Western WA	Eastern WA	Central OR	Eastern OR	Southern OR
Western OR	Bruce Keleman	Daryl Davis	Tom Fitzpatrick	Chuck McElwain
Mike Matarrese	Troy Shaddox	Doug Johnson	Barry Hansen (c)	Bob Crumrine
Sam Swetland (c)	D. Van Woert	Steven Burns(c)	Willy Crippen (c)	Matt Webb
Randy Green	D.Longanecker	Tom Mountz	Bob Kausler	Bob Crumrine
Dale Gardner	Randy Whitehall	Lance Honda	Dan Becker	Carmen Thomas
Dave Duron (c)	Dave Wilson		Lance Delgado (c)	John Carothers
	Kent Contreras (c)		Bob Pugh	
	Brant Stanger (c)		Jim Beekman	
			DougBaxter	
			Dave Toney	

**Simulation Train-the-Trainer  
March 8-12, 2004  
Redmond Air Center  
Smokejumper Training Room**

Monday March 8, 2004

Agenda

Classroom: SJ

Training and

STEX Room East

0800-1100	Set-up both rooms Computer Simulation and room directly East of SJ training room for STEX	Nic Anthony and Chuck McElwain with support
1100-1200	Go over Objectives and Expectations for the week	All Notional Cadre
1300-1500	Simulation Exercise Practice	STEX Room
1500-1700	National Cadre Assessments-We will need 4-6 evaluators for this session if we split simulation rooms	McElwain, Keleman, Matarese and Spencer plus 2 from COFMS
1700	After Action Review	

Tuesday March 9, 2004

Classroom: SJ Training a

STEX

0800-0815	Welcome and Administrative Details	John Holcomb or Redmond Staff
0815-0900	History of why we are here? Objectives, Purpose and Intent	Mike Spencer
0900-0915	Tuesday Ground Rules and Split group into Computer Operations/Simulation Director Groups	John Holcomb
0915-0930	Break	
0930-1200	Computer Simulation Introduction with computer operators	Chuck McElwain
0930-1200	Tactical Decision Games and Sand Table Introduction with Simulation Directors	STEX Room Nic Anthony
1200-1700	Work Time with respective groups	Chuck McElwain and Nic Anthony
1700	After Action Review	All in SJ Training

Wednesday March 10, 2004

Classroom: SJ

Training and STEX

0800-0900	Questions and Answers	Chuck McElwain and Nic Anthony
0900-1200	Regional Cadre Certifications using both simulation mediums	National Cadre
1300-1700	Regional Cadre Certifications using both simulation mediums	National Cadre
1700	After Action Review	

Thursday March 11, 2004  
Training and STEX

Classroom: SJ

0800-1200	Regional Cadre Certifications using both simulation mediums	All Certified Cadre
1300-1700	Regional Cadre Certifications using both simulation mediums	All Certified Cadre
1700	After Action Review	

Friday March 12, 2004  
STEX

Classroom: SJ Training a

0800-1000	Regional Cadre Certifications using both simulation mediums	All Certified Cadre
1000-1200	Clean Up	All Certified Cadre
1200	Travel Home	