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Date: January 26, 2004

Route To:

Subject: Cramer Accident Prevention Plan Action Item 2 - ICT3 Simulation Assessment

To: Regional Foresters, Area Director

**REPLY DUE FEBRUARY 6, 2004**

Action Item 2 of the Cramer Accident Prevention Plan requires all fire personnel qualified to serve as the Incident Commander on Type III incidents to complete simulation assessment by April 30, 2004. To meet this extremely tight and firm deadline, the Region and Area must identify qualified trainers to attend the February Train-the-Trainer simulation class by February 6. The test will assure that all current ICT3's have the necessary leadership and decision making skills to act safely under stressful conditions.

You must send four to six individuals to participate in a Train-the-Trainer Program. This training program will be at the National Wildfire Apprentice Training Center at the former McClellan Air Force Base in Sacramento, California. The dates are February 17-20, 2004. The attendees will be provided the knowledge, procedures and tools to conduct the test simulation stipulated in the action plan. The sponsoring unit is responsible for paying employee travel to the training session. The selected individuals should complete the nomination form at [www.nartc.net](http://www.nartc.net). The form must be forwarded through your Training Officer to Deborah Corner at [dcorner01@fs.fed.us](mailto:dcorner01@fs.fed.us). Course information will be forwarded to participants.

Attendees must be experienced fire personnel with the proper training skills to conduct simulations and evaluate the performance of participants. We hope that most of the attendees have completed Facilitative Instructor Training (M-410). They should be at least Division Supervisor qualified or higher. At least two participants should be a member of the Regional Fire Qualifications Review Board.

By February 27, 2004, your Regional Fire Qualifications Review Board should identify all individuals that have ICT3 as their highest current qualification. Current ICT2 or ICT1 fire qualified individuals will not be tested. The Regional Foresters and Area Director are responsible for certifying that all identified ICT3s have completed the simulation process by the deadline of April 30, 2004.

If you have any questions about this simulation assessment program, you may contact Billy Terry, Branch Chief, Fire Training at [bterry@fs.fed.us](mailto:bterry@fs.fed.us) or 202-205-1488.

THEODORE W. BEAUVAIS

/S/ THEODORE W. BEAUVAIS,

/s/ Joel D. Holtropfor

JOEL D. HOLTROP



Deputy Chief State and Private Forestry

cc: Billy Terry, Ed Hollenshead, Dick King, William R Dougan, Wilson Fisher, Jerry T Williams, Buck Latapie, Rich Wands, Deborah Corner, Don L Studebaker