

**United States Department of the Interior
BUREAU OF LAND MANAGEMENT
National Human Resources Management Center
Denver Federal Center, Building 50
P.O. Box 25047
Denver, Colorado 80225-0047**

In Reply Refer To:
1400-735 (HR-220)P

May 21, 2002

EMS TRANSMISSION
Information Bulletin No. HR-2002-082

To: All BC, HR, NI, ST, and WO Denver Employees

From: Director, National Human Resources Management Center

Subject: Fundraising

This Information Bulletin serves as a reminder of ethics requirements for all BLM employees concerning fundraising.

According to 5 CFR §2635.808, an employee may engage in fundraising activities in his/her personal capacity provided that he/she does not:

- Personally solicit funds or other support from a subordinate, co-workers, or any other employee.
- Use or permit the use of his/her official title, position or any authority associated with his/her public office to further the fundraising effort.
- Engage in any action that would otherwise violate these regulations

The DOI supplemental regulation further states that employees and other persons may not sell or solicit funds for personal gain within any building or on any land occupied or used by the Department.

In short, an employee may not solicit another employee's participation in raffles, lotteries, bake sales, carnivals, athletic events, or other fund raising activities for personal gain or the gain of a charitable organization. This includes the selling of Girl Scout cookies, Boy Scout popcorn, Boy Scout show tickets, school fund raising activities, and the sale of personal items.

There are exception to these regulations. BLM employees may participate, in an official capacity, in fundraising activities of a charitable organization that is approved by the Office of Personnel Management (OPM). At this time, the only charitable organization sanctioned by OPM is the Combined Federal Campaign. The DOI supplemental regulation states that an exception is granted in the selling or soliciting of funds for Department authorized operations

such as the TSO, and for cafeterias, newsstands, snack bars, and vending machines which are authorized by the Department and are there for the benefit of employees or the public.

If you have additional questions or need further guidance concerning fundraising, please contact Teresa Milner, Assistant Ethics Counselor, at 303-236-3569, or by e-mail at Teresa_Milner@blm.gov.

Signed
Linda D. Sedbrook
Director, NHRMC

Authenticated
Luron Porter
Administrative Assistant

Distribution

BLM Library, ST-150
Records Management, HR-250