

**UNITED STATES DEPARTMENT OF THE INTERIOR  
BUREAU OF LAND MANAGEMENT  
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To: All Field Officials

From: Director, National Human Resources Management Center

Subject: Accident and Injury Investigation and Reporting

Federal law, Department of the Interior regulations, and Bureau manuals require that supervisors investigate all accidents that occur to Bureau personnel or equipment. These investigations are for the purpose of accurately learning what happened, determining the duty status of the personnel involved, developing corrective actions to ensure that the same or a similar type accident does not occur in the future, and gathering the necessary information to fill out the appropriate Department of Labor Office of Workmen's Compensation Program (OWCP) forms and the DOI Accident Investigation and Report (Form DI-134). Remember, the job is not done until both the OWCP forms and the DI-134 Accident Investigation and Report have been completed and sent to the appropriate office. If the DI-134 is filled out on-line, it will automatically generate the OWCP form for printing and submission to the Department of Labor.

These accident investigations are a crucial part of the overall Risk Management and accident prevention effort of the Bureau. The facts must be accurately determined and the investigation recorded and transmitted on the DI-134. We cannot develop counter-measure programs if we do not have accurate data.

For further information, contact your State Safety Manager or the Bureau Safety Manager, Mr. Bruce Prater, (303) 236-2530 or [bruce\\_prater@blm.gov](mailto:bruce_prater@blm.gov).

Signed by:  
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