

UNITED STATES  
DEPARTMENT OF THE INTERIOR  
BUREAU OF LAND MANAGEMENT

Date

Memorandum

To:

From:

Subject: U.S. Government Motor Vehicle Operator's Identification Card (Optional Form 346), Number

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(Employee Name)

1. \_\_\_ Attached is Optional Form 345, DI-131, and Driver's Road Test Score Sheet completed by th above-name employee.
2. \_\_\_ Attached is Optional Form 345 and DI-131 completed by the above-named employee for renewal of card.
3. \_\_\_ Attached is expired Optional Form 346 for the above-named employee which is forwarded to your office for disposal.
4. \_\_\_ Accountability for above-named employee's Optional Form 346, has been transferred to this office from
5. \_\_\_ Other (*specify*)

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(Authorized Officer)