

**United States Department of the Interior
BUREAU OF LAND MANAGEMENT
National Human Resources Management Center
Denver Federal Center, Building 50
P.O. Box 25047
Denver, CO 80225-0047**

In Reply Refer To:
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September 11, 2000

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Information Bulletin No. HR-2000-139

To: Servicing Personnel Officers

From: Director, National Human Resources Management Center

Subject: Implementation of Quick Hire

DD: 9/29/00

As you are aware, the Information Technology Investment Board (ITIB) approved the use of QuickHire for the fiscal year 2001 temporary seasonal and Student Career Experience Program (SCEP) recruitment processes. QuickHire implementation is on track, with the system expected to be up and running on November 1, 2000. User training has been tentatively scheduled for the week of October 16, 2000. Specific information on the training program will be issued at a later date.

At this time, we are preparing the announcements and the application forms. At the recommendation of the user group that met last July, the temporary seasonal announcement is being structured to allow applicants to identify vacancies by either position or location. As a result, we need each State/Center to identify the temporary seasonal positions they plan to fill next year with new hires, by title, series and location. Separate correspondence will be sent to your State/Center regarding SCEP positions as they were identified during the recent workforce planning exercise.

We are requesting this information be sent to NHRMC by Friday, September 29, 2000. It can be sent to Melissa Dukes, HR-210, via Lotus Notes, or by fax to 303-236-0475. Please contact

Melissa at 303-236-6689 if you have any questions.

Signed by:
Linda D. Sedbrook
Director

Authenticated by:
Darlene Robitaille
Secretary

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