

**United States Department of the Interior
BUREAU OF LAND MANAGEMENT
National Human Resources Management Center
Denver Federal Center, Building 50
P.O. Box 25047
Denver, Colorado 80225-0047**

In Reply Refer To:
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March 30, 2000

EMS TRANSMISSION

Information Bulletin No. HR-2000-067

To: All BC, HR, NI, LRIS, NILS, NPIT, RS, and
WO Field BIA Liaison Employees

From: Director, National Human Resources Management Center
Director, National Business Center
Director, National Applied Resource Sciences Center
Director, National Information Resources Management Center

Subject: Bureau of Land Management Denver Centers Implementation of
Department of the Interior (DOI) Safety Day

The DOI safety campaign, "**THINK TWICE, WORK SAFE,**" has been widely promoted throughout the past year and will culminate with nationwide Department Safety Day on **April 5, 2000**. This date has been set aside for all bureaus and offices to plan safety-related activities and events that promote individual safety awareness and encourage safe working practices among all DOI employees.

Several DOI agencies have joined together to sponsor the Department Safety Day at the Denver Federal Center. This event will be held at Building 67 from 9 a.m. to 3 p.m.

Activities will include a mini health fair with selected health screenings by Public Health Service; a vendor product fair with a variety of product information from all areas of safety; kiosks set up by OSHA, Federal Highways, Federal Safety Council, West Metro Fire, Lakewood Police, Colorado State Patrol, and more. There will be hourly training sessions presented on Ergonomics, Fire Safety, Personal Safety, and Violence in the Workplace.

The Colorado State Patrol will demonstrate their seatbelt convincer and their rollover device. Refreshments will be provided and door prizes will be awarded throughout the day.

Safety is a value with the DOI. Because I feel so strongly about this, all employees are authorized, with the concurrence of their immediate supervisor, to attend this event. If we continue to "***THINK TWICE and WORK SAFE,***" we will achieve a safer working environment for all of us.

Signed by:

Authenticated by:

Linda D. Sedbrook

Darlene Robitaille
Secretary

Dennis Sykes

Lynda Pierce
Secretary

Lee Barkow

Rheda Dodd
Secretary

Scott MacPherson

Linda Graham
Secretary

2 Attachments

- 1 - DOI Safety Day Flyer (1 p)
- 2 - The Secretary of the Interior Memorandum to All Employees (1 p)

Distribution

RS-150A, BLM Library
NI-100, Reading File
HR-240

Think Twice - Work Safe ♦ Think Twice - Work Safe ♦



Department of the Interior Safety Day April 5, 2000

Building 67

Denver Federal Center

Event Schedule

Rio Grande Conference Room (Lobby)

Information Fair, 9:00 AM - 3:00 PM

NHTSA (Child Safety Seats, Lemon Law, Buckle Up America)

PHS (Mini Health Fair)

OSHA

West Metro Fire Department

Lakewood Police Department

Federal Protective Service

Colorado Safety Association

Federal Safety Council

DOI Safety Video

Office Depot

Government Contract Sales

Motorola

VWR Scientific Products

North Safety Products (brochures only)

American Heart Association

Quest Adventures

DREA Ice Cream

Training Classes:

Trinity Conference Room (Lobby)

9:00- 9:45	Violence In The Workplace	Federal Protective Service
10:00-10:45	Firearms Safety	Chuck Blome
11:00-11:45	Ergonomics	Ergonomic Services, Inc.
12:00-1:00	Winter Survival	Quest Adventures
1:00-1:45	Ergonomics	Ergonomic Services, Inc.
2:00-2:45	Fire Safety	West Metro Fire Department

Special Attractions:

State Patrol Seatbelt Convincer and Rollover Simulator

West Metro Fire Truck

Prizes Drawn Each Hour

Sponsored By:





THE SECRETARY OF THE INTERIOR

Washington

March 07, 2000

To: All Employees
From: Secretary of the Interior
Subject: Department Safety Day April 5, 2000

I am pleased to endorse the first annual Department Safety Day on April 5, 2000. This important event is the culmination of "Think Twice Work Safe" campaign, a Department-wide safety initiative that applies to employees at all work sites.

Whether it is in the office or out in the field, no work site can be absolutely safe 100 percent of the time. Through careful attention and responsible action, unnecessary accidents can be easily prevented. I encourage all employees at all work sites to use Safety Day as an opportunity to identify hazards and discuss safe solutions. Please renew your commitment to always "Think Twice Work Safe."

Your participation in Safety Day is of the utmost importance to your colleagues, your family, and of course, yourself. I urge you to take advantage of this opportunity to reemphasize working safely and responsibly. Through your actions and decisions, *you* can help make a difference.

Bruce Babbitt

Attachment 2