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BUREAU OF LAND MANAGEMENT  
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To: AD, Human Resources Management, Centers and State Directors

From: Bureau Safety Manager

Subject: Safety Day

The Department of Interior has designated April 5, 2000 as a Department-wide Safety Day. The Bureau of Land Management will participate in this Safety Day in a wide variety of ways. Each State and Field Office is encouraged to be innovative in the ways they choose to participate.

Potential Safety Day activities suggested at the recent Safety and Health Management Team meeting included:

- ◆ Conduct routine required safety training
- ◆ Conduct required physical/medical assessments
- ◆ Conduct forklift rally
- ◆ Have unusual speakers (i.e., docents from zoo with wild animals, etc.)
- ◆ Collaborate with National Safety Council, local safety council, or other professional safety groups (ASSE, etc)
- ◆ Conduct ergonomic reviews of facilities
- ◆ Do seatbelt surveys and education
- ◆ Conduct formal safety program reviews
- ◆ Do housekeeping surveys, conduct clean-up campaigns
- ◆ Make the Safety Day a really special day by management emphasis and employee participation
- ◆ Conduct fleet vehicle safety inspections
- ◆ Conduct hands-on fire extinguisher training
- ◆ Have a "Community" Safety Day event, like a bicycle safety inspection and safety rodeo where the community is invited

- ◆ Have a “Safety Poster” contest for children of employees. Winner(s) could be awarded prizes like savings bonds and the posters could be used through-out the year to remind employees of one of the reasons safety is important - families.

The above are simply examples of what could be done. Each State and Field Office is encouraged to develop their own unique way of emphasizing safety on the Department Safety Day, April 5, 2000.

Signed by:  
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Authenticated by:  
Darlene Robitaille  
Secretary

cc: State Safety Managers

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