

**UNITED STATES DEPARTMENT OF THE INTERIOR  
BUREAU OF LAND MANAGEMENT  
NATIONAL BUSINESS CENTER  
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In Reply Refer To:  
1512 (BC620) P

February 7, 2003

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Information Bulletin No. BC-2003-032

To: All Washington Office and Field Officials  
Attn: All Employees

From: Director, National Business Center

Subject: Changes to the Manual Transmittal Sheet for BLM Manual Section 1512,  
Release 1-1676

BLM Manual Section 1512, Charge Cards and Convenience Checks for Travel, Purchase, Fleet, and Uniforms, was issued on September 30, 2002, under manual release number 1-1676. The manual transmittal sheet contains the following errors related to the material that is superseded by the manual release.

- The filing instructions state that Washington Office (WO) Instruction Memorandum (IM) 2000-048 should be removed. This IM expired on September 30, 2002, and removal is not required.
- The filing instructions state that WO IM 2001-002 should be removed. This IM does not pertain to the charge card program; therefore, please remove any reference to it.

If you have any questions, please contact Larry Keller, BLM Charge Card Program Coordinator, at 303-236-9455.

Signed by:  
Thomas F. Boyd  
Director, National Business Center

Authenticated by:  
Babette Larson, Staff Assistant

Distribution  
WO-562, Mae Bowman  
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