

# United States Department of the Interior

## OFFICE OF THE SECRETARY Washington, D.C. 20240

January 8, 2002

FINANCIAL ADMINISTRATION MEMORANDUM NO. 2002-001 (II.G.1.)

To: Bureau Assistant Directors, Administration  
Director, National Business Center  
Bureau Finance Officers  
Finance Officer, National Business Center

From: William E. Webber  
Focus Leader, Asset and Debt Management  
Office of Financial Management

Subject: Use of Frequent Traveler Benefits - Travel Advisory 5

Attached is a copy of Federal Travel Advisory Number 5, dated December 31, 2001, issued by the General Services Administration, Office of Governmentwide Policy. The travel advisory allows employees to immediately use accumulated travel bonus points and benefits for personal travel. Authority to use benefits obtained as a result of official travel for personal use is contained in the National Defense Authorization Act for Fiscal Year 2002.

GSA will issue an amendment to the Federal Travel Regulation, 41 CFR 301, and other controlling regulations in the near future. Additional guidance will also be issued on the taxability of these benefits when used by an employee for personal travel.

Please direct any questions you may have on this subject to Mr. Lesley Oden on (202) 208-6225 or email [les\\_oden@ios.doi.gov](mailto:les_oden@ios.doi.gov).

### Attachment

Prior Financial Administration

Memoranda on this Subject:

No. 84-162 (II.G.1.), November 19, 1984 - Canceled

No. 88-018 (II.G.1.), March 02, 1988 - Canceled

No. 90-072 (II.G.1.), September 6, 1990 - Canceled

No. 92-071 (II.G.1.), December 1, 1992 - Canceled

No. 96-019 (II.G.1.), May 29, 1996 - Canceled

No. 96-028 (II.G.1.), July 10, 1996 - Canceled  
No. 96-049 (II.G.1.), November 5, 1996 - Canceled  
No. 97-004 (II.6.1.), February 3, 1997 - Canceled  
No. 97-019 (II.G.1.), April 22, 1997 - Canceled  
No. 98-009 (II.G.1.), June 11, 1998 - Canceled  
No. 99-004 (II.G.1.), January 25, 1999, 1990 - Canceled  
No. 99-031 (II.G.1.), July 21, 1999 - Canceled  
No. 2000-17 (II.G.1.), May 31, 2000 - Canceled  
No. 2001-02 (II.G.1.), January 23, 2001 - Canceled