

UNITED STATES DEPARTMENT OF THE INTERIOR
BUREAU OF LAND MANAGEMENT
NATIONAL BUSINESS CENTER
DENVER FEDERAL CENTER, BUILDING 50
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In Reply Refer To:
1525 (BC-680)P

September 12, 2000

Instruction Memorandum No. BC-00-059
Expires: 09/30/01

To: All State Directors (except ESO) and Director, NIFC
From: Director, National Business Center
Subject: Replacement of Working Capital Fund (WCF) Fire Trucks, Heavy Trucks, and
Construction Equipment for FY 2001

DD: 10/30/00

This memorandum initiates the annual cycle for FY 2001 replacement of WCF fire trucks (classes 667-669), general purpose heavy trucks (over 8,600 kg./19,000 lbs., Gross Vehicle Weight Rating (GVWR), and construction equipment.

Replacement of BLM WCF Fire Trucks:

Bureau Standard Class 661, 662, 664, 665, 667 and 669 fire vehicles are currently under contract with GSA and these trucks must be ordered from these contracts. NIFC has been contacting offices with equipment eligible to be replaced. Field offices should contact FA-100 at 208-387-5424 for ordering information.

Replacement of BLM WCF Heavy Trucks and Construction Equipment:

Collection of fixed ownership rate (FOR) for construction equipment was suspended by BLM in FY 1996 and reinstated in December 1999. Many WCF equipment items that were eligible for replacement during that period have not been replaced. Since the reinstatement of the construction equipment FOR, funds have been accumulating in the WCF through FOR collections, contributions, and equipment sales. These funds have been credited to each state. Since there are insufficient funds to replace all equipment eligible to be replaced, state equipment committees must prioritize their requirements. Some states may only have enough funds to propose replacement of one truck/item of construction equipment.

Attachment 1 lists the WCF heavy trucks and construction equipment that meet replacement criteria for FY 2001 in each state. The list is organized by state, office, and class, and includes license numbers, age, and forecast usage. This data will assist you in analyzing the utilization of your equipment and establishing replacement priorities. Except for forklifts, equipment that has **not** met the utilization goals and is **not** 20 years old will not be replaced without appropriate justification.

State Offices should give copies of this material to their field offices and state equipment committees as appropriate. This information must reach the person who is responsible for requesting WCF vehicles and heavy equipment soon enough to obtain the information from vendors, GSA contracts, or individuals at the National Business Center (NBC). We recommend that the information in this memorandum be forwarded upon receipt.

The BLM minimum-use requirement for heavy equipment, excluding forklifts, is 240 to 360 hours per year, depending on the class. For heavy trucks, the use requirement is 8,000 to 10,000 miles per year, depending on the class. It is recommended that equipment sharing by field offices be scheduled to achieve maximum utilization and the lowest possible cost to the using activities.

Determining Equipment Requirements:

To prepare truck or equipment requirements, field offices should contact local vendors or other offices conducting construction activities to determine the performance requirements for equipment being requested. If there are no local dealers within a reasonable distance, BC-680A can provide copies of brochures and specifications for equipment under contract. A narrative description, marked-up manufacturer's literature, or written specifications may be submitted along with the Requirement Analysis form to assist BC-680A in determining the best way to fulfill your requirement. BC-680A can also assist you in matching equipment requirements to available equipment.

A variety of heavy trucks and construction equipment formerly purchased through formal solicitations is currently available on non-mandatory GSA contracts. A list of this equipment is presented in Attachment 2. GSA also has contracts for buses (including 4WD), fuel tankers, and ambulances. If you have requirements for trucks or truck attachments that are not provided for in these contracts, please contact BC-680A so we can help you in determining capabilities and preparing specifications. Specifications for the item will be developed based on discussions with you.

State Offices should identify items needed and indicate a numerical priority (1 for highest, 2 for second highest, etc.) in the format of Attachment 3, Requirement Analysis for Replacing WCF Heavy Trucks and Equipment. This form, which you may reproduce locally as needed, must be completed and reach the NBC Property Systems Team, BC-680A, by October 30, 2000. All of the units that you prioritize will **not** necessarily be replaced, but your information is needed to establish overall Bureau priorities and requirements.

The NBC Property Systems Team, BC-680A, will require the following data from state offices by the due date:

- Requirement Analysis for Replacing Equipment in WCF (Attachment 3).
- The purchase description or GSA contract descriptive literature/specifications marked up to meet requirements for construction equipment and general purpose heavy trucks.
- State Office concurrence (and justification if required) signed and dated on the last sheet of purchase description.
- Please ensure that required delivery addresses are correct and that the Contracting Officer's Representative(s) is designated along with a telephone number and FAX number.
- The name and phone number of person responsible for the requirement.

New Heavy Trucks or Construction Equipment:

- For proposed **new** construction equipment and general purpose heavy trucks that are in addition to replacement equipment, a memo listing the salient features of each item requested should accompany a Purchase Requisition/Oral Order, BLM Form 1510-18, completely filled out with authorized signatures for each item and the proper fund coding.

If any of this information is incomplete, your paperwork may be returned for completion, which could significantly delay processing the request to the point that your order will not be considered for FY 2001.

Acquisition of Equipment:

State Office procurement personnel should note that they may be responsible for ordering replacement equipment available on GSA contract.

When the list of equipment to be replaced is approved by the WCF manager and the replacement item is available on GSA contract, information necessary to order the equipment may be sent to the requesting office for further procurement action. To get quantity discounts, purchases must be consolidated at the state office. State Office procurement officers may initiate the purchase orders. Copies of the purchase orders (Optional Form 347) must be sent to BC-680A so that costs can be tracked. Receiving procedures remain unchanged.

With the approval of the WCF manager, equipment purchased on the open market with descriptive specifications may be purchased at the State Office level if the price is within the office's procurement authority. If the estimated cost of the equipment exceeds the local procurement authority, acquisition will be done at the NBC.

Fedstrip orders for STAN trucks must still come through BC-680A.

Please contact Tom Jatko, Fleet Manager, at (303) 236-9456 or FAX at 303-236-9470, with any questions regarding this instruction memorandum and its attachments.

Signed by:
Ed Dettman
Acting Director, National Business Center

Authenticated by:
Lynne J. Lotvedt
Staff Assistant

3 Attachments

- 1- FY-01 Heavy Truck and Construction Equipment Replacement List, by State (12 pp)
- 2- Availability of Trucks and Equipment through GSA or FSS Contract. (1p)
- 3- Requirement Analysis for Replacing WCF Heavy Trucks and Equipment. (1 p)

Distribution

WO-850,
BC-610, WCF Manager
BC-680 - 3
RS-150, BLM Library (w/attchmts)

FY-01 HEAVY TRUCK AND CONSTRUCTION EQUIPMENT
REPLACEMENT LIST

ALASKA

<u>Office</u>	<u>Class</u>	<u>License</u>	<u>Age</u>	<u>Use</u>
AK310	631	I144851	16	3,391
	631	M004606	15	614
	631	M004605	15	574

FY-01 HEAVY TRUCK AND CONSTRUCTION EQUIPMENT
REPLACEMENT LIST

ARIZONA

<u>Office</u>	<u>Class</u>	<u>License</u>	<u>Age</u>	<u>Use</u>
AZ010	432	M002666	17	423

FY-01 HEAVY TRUCK AND CONSTRUCTION EQUIPMENT
REPLACEMENT LIST

CALIFORNIA

<u>Office</u>	<u>Class</u>	<u>License</u>	<u>Age</u>	<u>Use</u>
CA340	842	I141021	17	5,552
	432	I141028	17	456
CA350	427	I162856	9	4,335
	842	I140988	17	6,117
	892	I149460	16	167,954
	892	I165594	16	195,864
CA650	427	I165496	8	5,481

FY-01 HEAVY TRUCK AND CONSTRUCTION EQUIPMENT
REPLACEMENT LIST

COLORADO

<u>Office</u>	<u>Class</u>	<u>License</u>	<u>Age</u>	<u>Use</u>
CO500	432	I144827	17	881
CO600	430	I126003	22	1,385
CO700	432	I144828	17	716
CO910	816	I141007	17	8,373
	842	I147695	15	6,628

FY-01 HEAVY TRUCK AND CONSTRUCTION EQUIPMENT
REPLACEMENT LIST

FIRE AND AVIATION

<u>Office</u>	<u>Class</u>	<u>License</u>	<u>Age</u>	<u>Use</u>
FA100	430	M002683	16	5,803
	434	I144987	16	6,563

FY-01 HEAVY TRUCK AND CONSTRUCTION EQUIPMENT
REPLACEMENT LIST

IDAHO

<u>Office</u>	<u>Class</u>	<u>License</u>	<u>Age</u>	<u>Use</u>
ID010	892	I148167	13	193,194
ID070	842	I140987	18	6,137

FY-01 HEAVY TRUCK AND CONSTRUCTION EQUIPMENT
REPLACEMENT LIST

MONTANA

<u>Office</u>	<u>Class</u>	<u>License</u>	<u>Age</u>	<u>Use</u>
MT910	432	I140943	19	571

FY-01 HEAVY TRUCK AND CONSTRUCTION EQUIPMENT
REPLACEMENT LIST

NEVADA

<u>Office</u>	<u>Class</u>	<u>License</u>	<u>Age</u>	<u>Use</u>
NV020	432	M001997	22	1,717
NV030	845	I154917	13	4,140
	432	I159204	17	816
NV040	842	I147924	15	5,839
	842	I162821	15	6,245
NV045	432	I262414	22	657
NV060	844	I138592	20	1,086
NV910	845	I147841	15	6,588
	845	I154924	13	10,529
	432	I159205	17	1,940

FY-01 HEAVY TRUCK AND CONSTRUCTION EQUIPMENT
REPLACEMENT LIST

NEW MEXICO

Office Class License Age Use

No Equipment Eligible for Replacement

FY-01 HEAVY TRUCK AND CONSTRUCTION EQUIPMENT
REPLACEMENT LIST

OREGON

<u>Office</u>	<u>Class</u>	<u>License</u>	<u>Age</u>	<u>Use</u>
OR010	434	I162854	22	3,475
OR082	792	I159258	11	191,103
OR102	742	I159260	12	6,052
	742	I165287	8	5,471
OR112	702	I159175	11	258,755
	792	I148171	13	261,283
OR122	742	I159268	12	5,059
OR130	430	I096537	30	474

FY-01 HEAVY TRUCK AND CONSTRUCTION EQUIPMENT
REPLACEMENT LIST

UTAH

<u>Office</u>	<u>Class</u>	<u>License</u>	<u>Age</u>	<u>Use</u>
UT040	843	I141039	16	7,725
	432	I141037	16	449
UT050	432	M002689	16	995
UT080	816	I141041	20	8,283
	432	M002677	17	708

FY-01 HEAVY TRUCK AND CONSTRUCTION EQUIPMENT
REPLACEMENT LIST

WYOMING

<u>Office</u>	<u>Class</u>	<u>License</u>	<u>Age</u>	<u>Use</u>
WY010	742	I159287	12	6,397
WY030	716	I141018	17	8,135
	742	I141040	16	8,034
	742	I159293	12	6,294
	430	M002608	25	1,481
	432	M002609	23	1,949
WY040	432	M002708	22	972

Availability of Trucks and Equipment through GSA or FSS Contract

1. Heavy and medium trucks through GSA: Freightliner, Sterling, Navistar, White-Volvo

2. Construction and Maintenance Equipment on FSS:

Caterpillar: GS-30F-1025D, Construction Equipment

John Deere: GS-30F-1021D, Construction; GS-07F-3438A, Agricultural Equipment

Bobcat: DLA contract SPO500-98-D-9033

Ford/New Holland: GS-00F-9050A, Agricultural Equipment

Champion: GS-30F-1024D, Construction Equipment

3. Forklifts on FSS:

Big Joe: GS-07F-5819A

Prime Mover: GS-07F-5852A

Clark: GS-07F-5850A

JCB: GS-07F-5863A

Ingersoll Rand: GS-07F-7607C

Case: GS-07F-5857B

Manitou: GS-07F-7470C

Kalmar AC: GS-07F-5848A

LiftKing: GS-07F-8736D

Yale: GS-07F-8725D

Pettibone: GS-07F-5809A

Sellick: GS-07F-5853A

SISU: GS-07F-7774C

Trak: GS-07F-5814A

Wiggins: GS-07F-8738D

Daewoo: GS-07F-1031H

Hyster: GS-07F-8833D

4. Trailers through GSA: Kalyn

