

**UNITED STATES DEPARTMENT OF THE INTERIOR
BUREAU OF LAND MANAGEMENT
SERVICE CENTER
DENVER FEDERAL CENTER, BUILDING 50
P.O. BOX 25047
DENVER, COLORADO 80225-0047**

In Reply Refer To:
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December 9, 1999

EMS TRANSMISSION

Information Bulletin No. BC-2000-031

To: All Field Officials

From: Director, National Business Center

Subject: Personal Property Want List

DD: 01/14/2000

The Reutilization Subteam of the Property Operations/Systems Team (BC-680A) maintains a "Want List" of personal property items needed by field offices, especially items not funded in the budget process. Property items reported as excess to the needs of other Bureau of Land Management (BLM) offices, Department of the Interior bureaus, and other federal agencies are screened by the Reutilization Subteam and matched against the Want List. Field offices that have expressed a need for property items are notified as they become available and screening for requested items continues until the need is met.

Please submit a list of property items needed (noun and description, quantity, condition code, and the requestor's name and phone number) to the Reutilization Subteam (BC-680A) by January 14, 2000. To keep the list current, please inform BC-680A of any changes, deletions, or additions to the Want List as they occur throughout the year. The Want List for BLM will be consolidated and available on the BC-680A homepage, and a copy sent to the appropriate GSA regional office for screening.

Questions may be directed to Sheri Johnson, Property Disposal Technician (BC-680A), E-mail address: Sheri_Johnson@blm.gov; Phone: (303) 236-9457 (TDD/TTY) or (303) 236-9470 (FAX).

Signed by:
Dennis Sykes
Director, National Business Center

Authenticated by:
Lynne J. Lotvedt
Staff Assistant

Distribution

RS-150A, BLM Library
BC-650, Property Manager

