



## United States Department of the Interior

BUREAU OF LAND MANAGEMENT  
National Business Center  
Denver Federal Center, Building 50  
Denver, CO 80225-0047

IN REPLY TO:

1510 (BC-680B) P

December 16, 1997

EMS Transmission

Information Bulletin No. BC-98-029

To: Bureau of Land Management Denver National Centers  
Attention: Managers, Group Administrators, and Team Leaders

From: Director, NBC

Subject: Interior Department Electronic Acquisition System (IDEAS) - Implementation at the  
National Centers - Reply Due: January 7, 1998

The purpose of this Information Bulletin is to advise the National Center's staff on the status of the IDEAS project and to request updating the attached list of potential BLM Program Office users who will require access to the IDEAS system. This bulletin applies to all National Center offices and staff who become involved with:

1. Preparing requisitions for processing by procurement; and
2. Reviewing and Approving Requisitions at the Program Office level.

### BACKGROUND

IDEAS Implementation planning at the National Centers began during FY96. During this period, National Center Managers and potential users were provided a briefing on the project.

During FY97, the Department re-competed the requirement for the IDEAS software as a result of a number of new technologies identified and available in the commercial marketplace. As a result of the re-compete, the Department made an award to American Management Systems (AMS) for the IDEAS-Procurement Desktop System (IDEAS-PD). This software, unlike the old MS-DOS based Sacons Federal, is now Windows-based with a built-in interface with the Federal Finance System (FFS). A Internet-based requisition form (IDEAS-PD Web) is also available for submitting requisitions electronically to procurement.

The IDEAS-PD software will be used by BLM-NBC Acquisition staff for processing procurements. The IDEAS-PD software is not supported by AMS for use in a UNIX environment. The software is PC/Windows client based to operate on Window PC's using Windows 3.1.1, Windows 95 or Windows NT. The IDEAS-PD Web software will be used by BLM Program Office users for preparing electronic requisitions. It is anticipated that implementation and use of

the IDEAS-PD Web software will resolve access issues for users, by making the software available from a BLM website(s).

## PROJECT STATUS

Implementation of the IDEAS-PD and PD Web software at the National Centers and Colorado State Office is tentatively scheduled during March, 1998. Implementation at the remaining BLM State Offices are planned during the remainder of FY98 and through the end of FY99. We will advise you when Implementation scheduling dates become more firm as they are coordinated and finalized with the Department.

Attached for your review is a list of National Center users that were provided to this office during FY96. The list identified individuals who would require access (e.g. preparing requisitions, reviewing and approving requisitions, or both) and training on the IDEAS requisition software, as well as the type of workstations and printers used at the time. It appears that time has necessitated a number of changes must be made to this list. Please review the attached listing and advise this office of any changes that may have occurred. At an individual Center level, please consolidate your changes and submit your revised Word Perfect table, accordingly. For planning purposes, requisition and review & approval training will be required for each individual identified. A one-half day session is anticipated. ***Responses should be submitted via GroupWise by either affirming the data on the attachment or notification of the changes to be made. Please send to the attention of John Sherman (BC680B) by no later than January 7, 1998.***

Questions concerning this IB should be directed to John Sherman at 303-236-9441 or Dave Wunder at 303-236-9424 respectively.

Signed by:  
Bob Palmer, Acting  
Director  
National Business Center

Authenticated by:  
John Sherman  
Procurement Analyst

1 Attachments

Attachment 1 - IDEAS-PD Users and Training Requirements (4 pp)

### Distribution

RS-150A, BLM Library

IDEAS - BLM NATIONAL CENTERS - USERS AND HARDWARE INVENTORY									
GROUP /- TEAM	BUILDIN G	USER NAME	REQUISITION TRAINING			TYPE OF USER WORK STATION		PRINTER(S) USED (e.g. HP Laser Jet III, Postscript)	LAN ACCESSED
			REQUISITIO NS	REVIEW & APPROVA L	BOTH	PC: 286/386 OR 486	UNI X (X)		
DW-100	40	Monte Jordan		X			X	Data Prod 2080	
		Liz Weyler	X				X	"	
		Jennifer Johnson	X				X	"	
DW-101		Bob Leopold		X		486		HP-IIID	
		Pat Deitemeyer	X			486		"	
		Phyllis Beierle	X				X	Data Prod 2080	
DW-102		Terry Brokovich		X			X	"	
		Natalie Aaron	X			486	X	HP-IIID	
DW-103		Scott McPherson		X			X	Data Prod 2080	
		Janice Lopez	X			486		HP-IIID	
DW-110		Judy Bright		X		486		"	
		Wendy Bullock	X			386		HP-II	
		Don Oakland	X				X	Data Prod 2080	
		Mike Abeyta	X				X	"	
		Barbara Guest	X			386		HP-III	
		Karen Perron	X			386		HP-III	
DW-120		Bernie Cameron		X			X	Data Prod 2080	
		Nancy Jones	X			386	X	Data Prod 2080 HP-II	
		Janine Brownell	X				X	Data Prod 2080	

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GROUP /- TEAM	BUILDIN G	USER NAME	REQUISITION TRAINING			TYPE OF USER WORK STATION		PRINTER(S) USED (e.g. HP Laser Jet III, Postscript)	LAN ACCESSED
			REQUISITIO NS	REVIEW & APPROVA L	BOTH	PC: 286/386 OR 486	UNI X (X)		
		C.J. Haung	X				X	"	
		Rick Graham		X			X	"	
DW-130		Linda Graham	X				X	Data Prod 2080	
		Mike Hengel	X			486		HP-IIID	
		Ken Wilbert	X				X	Lex Mark	
		Matt Krimmer	X				X	"	
	53	Sandy Dilbeck	X				X	"	
	53	Steve Childers	X				X	"	
	40	Mel Velerio	X				X	"	
		Brad Betz					X	"	
		Andy Anderson					X	"	
BC-610	50	Babs Larson	X			386		HP-III Laser Jet	Server 2 (SCB02)
		Russ Brehm	X			386		"	"
		Ed Dettman		X		386		"	"
BC-620		Verna Glassman		X		386		"	"
BC-630		Julie O'Neill		X		386		"	"
BC-640		Gary Slimak		X		386		"	"
		Greg Graff		X		McIntos h w/soft windows		"	Server 1

IDEAS - BLM NATIONAL CENTERS - USERS AND HARDWARE INVENTORY									
GROUP /- TEAM	BUILDIN G	USER NAME	REQUISITION TRAINING			TYPE OF USER WORK STATION		PRINTER(S) USED (e.g. HP Laser Jet III, Postscript)	LAN ACCESSED
			REQUISITIO NS	REVIEW & APPROVA L	BOTH	PC: 286/386 OR 486	UNI X (X)		
BC-650	50	Bob Pinkney		X					
		Lynn Lotvedt	X						
	41	Bob Stahl	X						
BC-680		Robert Palmer		X					
		Gwen Rush		X					
		Lois Perrin	X						
		Dave Wunder	X	X					
HR-200	50	Linda Sedbrook		X		386		HP III Laser Jet	
		Darlene Robitaille	X			386		" " " "	
		Roger Molinar	X			386		" " " "	
HR-210		Bob Walton		X		386		" " " "	
HR-220		Phyllis O'Neil		X		386		HP II Laser Jet	
		William Moody		X		"		" " " "	
		Judy Schnittker	X			"		" " " "	
		Maria Martinez	X			"		" " " "	
HR-230		Carol Robinsonware		X		386		HP III Laser Jet	
HR-240		Norm Duquette		X		"		" " " "	
		Brenda Garcia	X			"		" " " "	

IDEAS - BLM NATIONAL CENTERS - USERS AND HARDWARE INVENTORY									
GROUP /- TEAM	BUILDING	USER NAME	REQUISITION TRAINING			TYPE OF USER WORK STATION		PRINTER(S) USED (e.g. HP Laser Jet III, Postscript)	LAN ACCESSED
			REQUISITION S	REVIEW & APPROVAL	BOTH	PC: 286/386 OR 486	UNI X (X)		
HR-250		Laura Davis		X		486		HP IV Laser Jet	
		Bonnie Santos		X		"		" " " "	
		Terri Jefferies	X			"		" " " "	
RS-100	50	Lee Barkow		X		386		HP III Laser Jet	ILMSC001
		Gerry Phillips	X			486		" " "	"
RS-110	50	L.J. Porter		X		486		HP IV Laser Jet	
		Deanna Bell- Gann	X			486		" " "	
RS-120		Fred Batson		X			X	DataProducts LZR2080	
		Pat Swift	X			486		HP IV Laser Jet HP IIIsi Laser Jet	ILMSC001
RS-130		Dan Muller		X			X	DataProducts LZR2080	
		Elsie Pacheco	X			486		HP II Laser Jet HP IIIsi Laser Jet	ILMSC002
RS-140		Bill Krech		X		386		HP IIIsi Laser Jet	"
		Helen Sweeney	X			386		HP II Laser Jet	"
		Luron Porter	X			486		" " "	"

