



## United States Department of the Interior

BUREAU OF LAND MANAGEMENT  
National Business Center  
Denver Federal Center, Building 50  
Denver, CO 80225-0047

IN REPLY TO:

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To: SD's, WO850, NIFC, NTC, NBC  
Attention: State Procurement Analysts

From: Group Administrator, Property Management and Procurement Systems

Subject: Interior Department Electronic Acquisition System (IDEAS) - Business Practice Review Session (BPR)

This Information Bulletin transmits information confirming plans to conduct a business practice review session (BPR) at the National Business Center in Denver during the week of January 5, 1998.

The BLM is scheduled for implementing IDEAS during FY98 and FY99. The BPR is part of the planning process in preparation for implementation. The review will focus on application of the IDEAS software with the acquisition processes in the BLM. The BPR will be conducted by representatives from American Management Systems, Inc., and the Department of Interior Washington Administrative Service Center staff.

A copy of the agenda and description of the individual BPR sessions are attached for immediate review. The BPR will be conducted at the National Business Center in Denver, Building 50, East and Center Conference room. The BPR will begin promptly on Tuesday, January 6, 1997 at 8:30 a.m.

Attendance will be limited to State Procurement Analysts from each State and the Washington Office. Team Leaders from each of the National Business Center Acquisition Groups are also requested to attend.

Twenty-five rooms have been reserved for attendees at the Sheraton Denver West Hotel. The room rates have been established at \$92.00 (single) and \$104.00 (double) a day. Tax is included in the rates. Attendees outside the Denver area are requested to confirm their reservations at 303-987-2000 as soon as possible, but not later than December 22, 1997. Reservations made after this date are not guaranteed.

A separate meeting for conducting a technical assessment (site readiness) of the BLM in preparation for implementing IDEAS will be held concurrently with the BPR during the week of January 5, 1997. Because many of the IRM staff at the States have indicated a conflict with scheduling or workload issues, a decision has been made to form an ad-hoc workgroup to attend this meeting. Attendees for the technical assessment will include IRM staff from the National Business Center, National Information Resource Management Center and the Colorado State Office. Information from the meeting will be shared and coordinated with IRM staff at each State.

Questions concerning this IB should be directed to Dave Wunder at the National Business Center Procurement Systems Team, 303-236-9424.

1 Attachment ( pp)

Signed by:  
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