

United States Department of the Interior

BUREAU OF LAND MANAGEMENT
Montana State Office
5001 Southgate Drive, P.O. Box 36800
Billings, Montana 59107-6800
<http://www.mt.blm.gov/>

In Reply To:

1386 (930.KV) P

May 25, 2004

EMAIL TRANSMISSION – 5/25/04
Information Bulletin No. MT-2004-064

To: State Management Team
From: State Director
Subject: Processing Tort and Employee Claims Under \$2,500

The purpose of this memorandum is to inform you that the Billings Field Solicitor has redelegated to the Bureau of Land Management, Montana State Office, the authority to issue administrative determinations in claims resulting from BLM, Montana State Office, activities filed under the Federal Tort Claims Act and Military Personnel and Civilian Employees' Claims Act. The claims subject to this Agreement are claims for property damage that are presented to the BLM that do not exceed \$2,500.

The Agreement does not cover claims of a sensitive nature, personal injury claims, mixed claims for property damage and personal injury, or claims over \$2,500, all of which shall continue to be determined by the Office of the Field Solicitor.

Karilynn Volk has been assigned the responsibility for making administrative determinations for the BLM, Montana State Office. Tort and employee claims under \$2,500 should be sent directly to her.

If you have questions concerning this delegation, or need assistance preparing agency investigative reports, you should contact Karilynn at 406-896-5190.

Signed by: Martin C. Ott

Authenticated by: Aleta Zahorodny (MT-930)

Distribution

Assistant Field Manager, Glasgow Field Station
Assistant Field Manager, Havre Field Station
(020), Linda Reder
(030), Karen Wolf
(060), Kym Sigler
(070), Vicki Gillam