



# United States Department of the Interior



BUREAU OF LAND MANAGEMENT  
Arizona State Office  
222 North Central Avenue  
Phoenix, AZ 85004  
www.az.blm.gov

In Reply Refer To:  
8100 (AZ-931) P

July 13, 2004

EMS TRANSMISSION: 07/14/2004  
Information Bulletin No. AZ-2004-034

To: Field Managers

From: Deputy State Director, Resources Division

Subject: Fiscal Year 2004 Cultural Resource Annual Report

DD: 09/08/2004

WO-240 has requested our Cultural Resource Program Annual Report for Fiscal Year 2004. This annual report is due a month earlier than last fiscal year because the Office of Management and Budget and the Department of the Interior have accelerated the schedule for submitting the Chief Financial Officers/Stewardship Assets Report which incorporates data from BLM's cultural resource annual report. Accordingly, your cultural resource annual report should be based on accomplishments achieved as of the end of August 2004.

Please note that the attached questionnaire includes additional information needed for the annual report to the Arizona State Historic Preservation Officer (SHPO). Field Offices will not be asked to submit a separate report for the SHPO.

In addition to completing the questionnaire, you are requested to provide the following narrative information:

1. Accomplishment Highlights. Summarize your major accomplishments for the fiscal year, including major inventories, stabilization projects, protection efforts, Native American coordination and consultation, collections management, Native American Graves Protection and Repatriation Act efforts, etc. Please limit your descriptions of these accomplishments to short bullets.
2. Select your top single accomplishment and provide more detailed information (two to three paragraphs) to describe it, along with a photo or other graphic to illustrate the work completed.
3. Public Outreach. Briefly summarize your efforts to promote public education and awareness of cultural heritage.
4. Cooperative Management Agreements/Challenge Cost Share Projects. Summarize your cooperative management agreements and challenge cost share projects for the fiscal year. Specify the worth in dollars of both the BLM's and the cooperator's contributions (e.g.,

money, or the estimated dollar equivalent of the staff time, volunteer time, or materials contributed). Briefly describe the work accomplished and its location (e.g., name of site or locale where work took place).

5. Preservation Issues/Needs. Briefly discuss any issues that you would like to bring to the attention of the SHPO or that you feel should be addressed by the SHPO in partnership with BLM.
6. LOOT Forms. Complete the attached NPS Listing of Outlaw Treachery (LOOT) form for any archaeological looting incident.

Please provide your completed questionnaire and additional narrative information to Gary Stumpf, Deputy Preservation Officer, AZ-931, by COB September 8, 2004.

SIGNED BY:  
Michael A. Taylor

AUTHENTICATED BY:  
Susan Williams  
Staff Assistant

Attachments